



Distington Community School
Teaching, Learning and Development Committee
Terms of Reference 2024-2025

General Terms

- To act on matters delegated by the Full Governing body.
- To liaise and consult with other committees where necessary.
- To contribute to the School's Improvement Plan.
- To consider safeguarding and equalities implications when undertaking all committee functions.
- To ensure strong governance that enhances the effectiveness of the school.
- To ensure that data will be processed to be in line with the requirements and protection set out in the UK General Data Protection Regulation.

Membership

- The committee shall consist of at least 4 governors of whom one is the Head Teacher.
- Committee membership shall be determined at the annual AGM in the Autumn Term.
- The committee may have additional members who support the activity but who do not participate in any voting.
- There will be a chair for these meetings agreed by the membership annually.

Quorum

- The committee meeting can only function if there is a minimum of 3 members present.

Meetings

- The committee shall meet 2 times a year, and otherwise as necessary.
- In the absence of the chair, the committee shall choose an acting chair for that meeting from among their number.

Review

- These Terms of Reference will be reviewed annually at the first Full Governors Meeting in the Autumn Term.

Curriculum Planning and Delivery

- To review, monitor and evaluate the curriculum.
- To ensure the School's Improvement Plan is being implemented and monitored effectively.
- To review and ratify policies identified with the school's policy review programme (statutory and non-statutory).

- To ensure that the requirements of children with special needs are met, and receive termly reports from the Head Teacher / SENCO.

Assessment and Improvement

- To monitor and evaluate the effectiveness of leadership and management.
- To monitor and evaluate the impact of quality teaching on rates of pupil progress and standards of achievement.
- To monitor and evaluate the impact of an ambitious, broad and balanced curriculum for all learners that is delivered with purpose and progression.
- To monitor and evaluate the rates of progress and standards of achievement by pupils across all key groups (as identified in the school's end of term data) and understand mechanisms to improve progress and attainment in any underachieving groups.
- To monitor and evaluate the impact of continuing professional development on improving staff performance.
- To set priorities for improvement, and monitor and evaluate the impact of improvement plans which relate to the committee's area of operation.
- To monitor and evaluate provision for all groups of vulnerable children and ensure all needs have been identified and addressed, and to evaluate their progress and achievement.
- To consider recommendations from external reviews of the school (eg. Ofsted), agree actions as a result of reviews and evaluate regularly the implementation of the plan.
- To ensure all children have equal opportunities.
- To review impact of pupil premium and sports premium on teaching and learning.
- To ensure that the views of key stakeholder groups (such as pupils and parents) are taken into consideration when monitoring the impact of the curriculum.
- To monitor and evaluate the effectiveness of empowering learning throughout school

Approved by all governors at the Full Governing Board meeting held on the 12.9.24.

Signed by the Chair of Governors:.....Date:.....